

2 March 1956

DD/S

55-0753

MEMORANDUM FOR: Chief, AS Division  
Office of the Deputy Director (Plans)

SUBJECT: External Training for [ ]

25X1A9A

REFERENCES: a. Memo dtd 26 Jan 56 to DD/S fr C/AS, same subject  
b. Memo dtd 5 Jan 56 to C/AS fr Comptroller, same subject  
c. Memo dtd 22 Dec 55 to Comptroller fr C/AS, same subject  
d. Memo dtd 19 Dec 55 to C/AS fr Acting Comptroller, same subject

1. I have reviewed the papers regarding external training at the University of Pittsburgh for [ ] I have also discussed the matter with the Comptroller and concur in his decision in the case.

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2. The Support Services follow Agency policy regarding external training as it is outlined in Regulation [ ] As you know, members of the Support Career Services are assigned to widely dispersed components of the Agency throughout the world, much more so, I believe, than is the case with other Career Services. In many instances, they are actually supervised by personnel who are not members of their own Career Service, as in the case of [ ] For this reason, we are dependent in large measure upon your evaluation of an individual and his performance to assist us in planning his career.

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3. Your suggestions and recommendations for career development of such individuals are welcome and encouraged. The final responsibility must rest with the Head of the Career Service. In considering whether a request such as that for [ ] shall be approved, the Head of the Career Service must determine first, whether any member of the Career Service can be provided the particular training, and then, he must consider not only the individual for whom a recommendation has been made but all other members of the Career Service who are at approximately the same grade and level of responsibility. In this way, a Career Service can have reasonable assurance that it will develop those who appear to have the greatest potential for satisfying its long-term commitments in support of the total Agency mission.

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4. We will continue to welcome your suggestions and recommendations for the career development of Support Services personnel assigned to you.

SA-DD/S:JER:dle (1 Mar 56)

Retyped: O-DD/S:ljh

Dist: 4- DD/S chrono

1- DD/S subject: Train 5

1 -JER

15/  
L. E. WHITES  
Deputy Director  
(Support)

Orig: [ ] b,c,d) (C/57 Career Bd.)

Office of Training

Comptroller

Personnel Folder - [ ]

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